

Buffalo Township Supervisors
July 2023
MONTHLY SUPERVISOR
MEETING MINUTES

The Buffalo Township Supervisors held their June Supervisor's meeting and regularly monthly meeting on Monday, July 10, 2023 6:30 PM at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Chairman William Zimmerman
Vice Chairman Paul Haines Sr.
Secretary Tammy Wagner
Asst. Solicitor Jason T. Brudecki
Planning Consultant Douglas Hovey

There were seven township residents present.

Chairman Zimmerman opened the meeting with the Pledge of Allegiance to the American Flag and a Moment of Silent Meditation.

Public Comments:

1. There was one question regarding a potential homebase business (butchering). It was reported that there was no permit requested at this point.

May Meeting Minutes:

1. Paul Haines made a motion and was seconded by William Zimmerman to approve the June 5, 2023 Supervisor Meeting minutes. Motion was unanimously approved.
2. Paul Haines made a motion and was seconded by William Zimmerman to approve the June 19, 2023 Supervisor Work Session minutes. Motion was unanimously approved.

Paul Haines made a motion and was seconded by William Zimmerman to approve the June 26, 2023 Supervisor Special Meeting minutes. Motion was unanimously approved.

Financial Reports:

1. Paul Haines made a motion and was seconded by William Zimmerman to approve the General Fund Financial Report for June 2023. Motion was unanimously approved.
2. Paul Haines made a motion and was seconded by William Zimmerman to approve the State Fund Financial Report for June 2023. Motion was unanimously approved.

April Expenses:

1. Paul Haines made a motion and was seconded by William Zimmerman to approve Secretary/Treasurer pay July expenses on a weekly basis with Supervisor approval. Motion was unanimously approved.

REPORTS:

1. June 2023 Zoning Administrator Report:

-2 Applications & Fees were collected - 4 Approvals were granted
-Total YTD Fees Collected: \$15495.29 -Total YTD Expenses: \$7512.59

Paul Haines made a motion and was seconded by William Zimmerman to approve the Zoning Administrator's Report for June 2023 and pay bill in the amount of \$1235.93. Motion was unanimously approved.

June 2023 Sewage Enforcement Officer Report:

1. 6 SEO, services reported by Kenneth Young, LLC
Total \$2635.00 collected and due to Kenneth Young, LLC
2. 1 SEO service reported by Justin Dashem
Total \$550.00 collected and due to J.T. Dashem Consulting, LLC, LLC

Paul Haines made a motion and was seconded by William Zimmerman to approve the Sewage Enforcement Officers' Report for June 2023 and to pay Kenneth Young \$2635.00 and J.T. Dashem \$550.00. Motion was unanimously approved.

May 2023 Road Foreman Report:

1. Paul Haines reported the township was working on the Wolfland Project turned out good, mowing resumed and paving on Bull Run Crossing began,

OLD BUSINESS:

1. Accept Douglas Reeds resignation as Equipment Operator for Buffalo Township.

Paul Haines made a motion and was seconded by William Zimmerman to accept Douglas Reed's resignation as Equipment Operator for Buffalo Township, effective June 25th, 2023. Motion was unanimously approved.

2. Accept Douglas Reeds resignation as Supervisor for Buffalo Township.

Paul Haines made a motion and was seconded by William Zimmerman to accept Douglas Reed's resignation as Supervisor for Buffalo Township, effective June 25th, 2023. Motion was unanimously approved.

NEW BUSINESS:

1. Review Request for Planning Waiver and Non-Building Declaratioin for Lot 4 of Kuhns Brother's Subdivision Plan.

Paul Haines made a motion and was seconded by William Zimmerman to approve the Request for Planning Waiver and Non-Building Declaratioin for Lot 4 of Kuhns Brother's Subdivision Plan. Motion was unanimously approved, pending approval from the Planning Commission.

2. Adopt a Resolution (Resolution # 23-08) for the procedure to sell Township personal property with a fair market value less than \$2000.00

Paul Haines made a motion and was seconded by William Zimmerman to adopt the Resolution for the procedure to sell Township personal property with a fair market value less than \$2000.00. Motion was unanimously approved.

3. Adopt an Ordinance (Ordinance # 20-01) regarding street closure and street utilization for Special Events.

Paul Haines made a motion and was seconded by William Zimmerman adopting Ordinance # 23-01 street closure ad street utilization for Special Events. Motion was unanimously approved.

4. Adopt a Resolution (Resolution # 20-07) amending various sections of the Policies and Procedures for Buffalo Township Employees.

Paul Haines made a motion and was seconded by William Zimmerman adopt Resolution # _____ amending various sections of the Policies and Procedures for Buffalo Township Employees.

Paul Haines made a motion and was seconded by William Zimmerman to amend the agenda to appoint a Supervisor to fill the open term for the remainder of 2023. Motion was unanimously approved.

Paul Haines made a motion and was seconded by William Zimmerman to appoint Glenn Troup to fill the open term for the remainder of 2023. Motion was unanimously approved.

Paul Haines made a motion and was seconded by William Zimmerman to adjourn the meeting. Motion was unanimously approved.

Respectfully submitted,

Tammy Wagner
Township Secretary/Treasurer