

Buffalo Township Supervisors
October 2023
Monthly Supervisor
Meeting Minutes

The Buffalo Township Supervisors held their Monthly Supervisor Meeting on Monday, October 2, 2023 at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Rd, Mifflinburg, PA.

Present: Vice Chairman Paul Haines Sr.

Supervisor Glenn Troup

Secretary Tammy Wagner

Asst. Solicitor Jason T. Brudecki

Planning Consultant Douglas Hovey

Emergency Management Coordinator James Emery

Guest: Julianne Erway, Operations and Training Officer, Union County Emergency Operations

There were eleven township residents present.

Vice-Chairman Haines opened the meeting with the Pledge of Allegiance to the American Flag followed by a Moment of Silent Meditation.

Public Comments:

None

Meeting Minutes:

Glenn Troup made a motion and was seconded by Paul Haines to approve the September 11, 2023 Supervisor Meeting Minutes, with corrections to Supervisor Troup's name. Motion approved.

Financial Reports:

GENERAL FUND ACCOUNT

Beginning Balance	\$583,186.27
Receipts + Interest	\$139,592.75
Expenditures	<u>\$151,146.08</u>
Ending Balance	\$571,632.94

STATE FUND (Liquid Fuels) ACCOUNT

Beginning Balance	\$181,648.46
Receipts + Interest	\$9,653.94
Expenditures	<u>\$90,349.65</u>
Ending Balance	\$100,952.75

1. Glenn Troup made a motion and was seconded by Paul Haines to approve the General Fund Financial Report for September 2023. Motion approved.
2. Glenn Troup made a motion and was seconded by Paul Haines to approve the State Fund Financial Report for September 2023. Motion approved.

Expenses:

Glenn Troup made a motion and was seconded by Paul Haines to approve the Secretary/Treasurer to pay the October 2023 expenses on a weekly basis with Supervisor approval. Motion approved.

Reports:

1. Zoning Administrator, September 2023
-3 Applications & Fees were received -7 Approvals were granted
-September Fees Collected \$340.00 -September Cost to Township \$1061.95
-Total YTD Fees Collected: \$22,473.29 -Total YTD Expenses: \$11,688.07

Glenn Troup made a motion and was seconded by Paul Haines to approve the Zoning Administrator Report for August 2023 and pay the bill in the amount of \$1061.95. Motion approved.

2. Sewage Enforcement Officer Report

None

3. Road Foreman Report:

Paul Haines reported that bush whacking has begun, Wolfland Road has been Fog Sealed, and the Drop Box was moved and reinstalled on W H Troup Road.

Old Business:

1. Update on request by Buffalo Valley Lutheran Village Residents to extend the 35 mile per hour speed limit and the brake retarder limit on Buffalo Road. PennDOT was contacted and will conduct traffic studies and return a determination in a timely manner.
2. Rail Trail Update-William Seigel/Alan Ard
The Planning Commission voted to request that the Township recommend a Township resident with land adjacent to the Trail be appointed to the Rail Trail Board.

Glenn Troup made a motion and was seconded by Paul Haines to send a letter the Union County Commissioners recommending that Alan Ard be appointed to the Rail Trail Board.

3. James Emery reported that the building on Fiddler's Tract had been broken into. Upon inspection by Mr Emery and the Union County Sheriff's Department it was discovered that copper and stainless steel were stolen, leaving three holes in the roof. New signs were put up and the Township reboarded the front door. Ms Morelli will be sent an invoice with charges related to the incident.

New Business:

1. Julianne Erway, Operations and Training Officer, Union County Emergency Operations, provided the Township with an updated Emergency Operations Plan.
2. Approve attendance to The Union County Association of Township Officials Annual Convention.

Glenn Troup made a motion and was seconded by Paul Haines to approve attendance to The Union County Association of Township Officials Annual Convention and pay the cost of \$30.00 per person. Total cost to the Township \$180.00. Motion approved.

3. Discuss Agreement with Citizen's Electric

Glenn Troup made a motion and was seconded by Paul Haines to approve the Agreement with Service Electric and Grant the Easement. Motion approved.

4. Discuss 2024 Preliminary Budget.

GENERAL			
	2022 Actual	YTD 2023	2024 Budget
Total Income	\$1,093,087.97	\$838,571.04	\$940,940.36
Total Expense	\$1,028,219.74	\$766,182.48	\$914,700.00
Net Income	\$64,868.23	\$72,388.56	\$26,240.36

STATE/LIQUID FUELS			
	2022 Actual	YTD 2023	2024 Budget
Total Income	191,059.04	196,368.23	193,499.54
Total Expense	230,276.60	239,490.43	187,432.00
Net Income	-39,217.56	-43,122.20	6,067.54

Glenn Troup made a motion and was seconded by Paul Haines to approve the 2024 General Fund Preliminary Budget. Motion approved.

Glenn Troup made a motion and was seconded by Paul Haines to approve the 2024 State Fund Preliminary Budget. Motion approved.

5. Kenneth Young, SEO resignation.

Glenn Troup made a motion and was seconded by Paul Haines to accept Kenneth Young's resignation effective December 31, 2023. Motion approved.

Solicitor Comments:

Solicitor Brudecki recommended that all agreements between UnPaved and the Township be signed.

Adjournment:

Glenn Troup made a motion and was seconded by Paul Haines to adjourn the meeting. Motion Approved.

Respectfully submitted,

Tammy Wagner
Secretary/Treasurer