

Buffalo Township Supervisors
November 2023
Monthly Supervisor
Meeting Minutes

The Buffalo Township Supervisors held their Monthly Supervisor Meeting on Monday, November 6, 2023 at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Rd, Mifflinburg, PA.

Present: Chairman William Zimmerman
Vice Chairman Paul Haines Sr.
Secretary Tammy Wagner
Asst. Solicitor Jason T. Brudecki
Joshua Satteson, HRG Engineer

There were thirteen township residents present.

Chairman Zimmerman opened the meeting with the Pledge of Allegiance to the American Flag followed by a Moment of Silent Meditation.

Public Comments:

None

Meeting Minutes:

Paul Haines made a motion and was seconded by William Zimmerman to approve the October 2, 2023 Supervisor Meeting Minutes. Motion approved.

Paul Haines made a motion and was seconded by William Zimmerman to approve the October 16, 2023 Work Session. Motion approved.

Financial Reports:

GENERAL FUND ACCOUNT

Beginning Balance	\$571,632.94
Receipts + Interest	\$38,847.36
Expenditures	<u>\$77,316.62</u>
Ending Balance	\$533,163.68

STATE FUND (Liquid Fuels) ACCOUNT

Beginning Balance	\$100,952.75
Receipts + Interest	\$43.34
Expenditures	<u>\$4152.20</u>
Ending Balance	\$96,843.89

1. Paul Haines made a motion and was seconded by William Zimmerman to approve the General Fund Financial Report for October 2023. Motion approved.
2. Paul Haines made a motion and was seconded by William Zimmerman to approve the State Fund Financial Report for October 2023. Motion approved.

Expenses:

Paul Haines made a motion and was seconded by William Zimmerman to approve the Secretary/Treasurer to pay the November 2023 expenses on a weekly basis with Supervisor approval. Motion approved.

Reports:

1. Zoning Administrator, October 2023
 - 4 Applications & Fees were received
 - 4 Approvals were granted
 - October Fees Collected \$1970.00
 - October Cost to Township \$991.60
 - Total YTD Fees Collected: \$24,443.29
 - Total YTD Expenses: \$12,679.67

Paul Haines made a motion, seconded by William Zimmerman to approve the Zoning Administrator's Report for October 2023 and pay bill in the amount of \$991.60.

Motion was unanimously approved.

2. Sewage Enforcement Officers, October 2023
 - 2 SEO services reported
 - \$1450.00 collected and due to Paul Rapp, Rapp Consulting LLC

Paul Haines made a motion, seconded by William Zimmerman, seconded by XXX to approve the Sewage Enforcement Officer's Report for October 2023 and to pay Rapp Consulting LLC \$1450.00.

Motion was unanimously approved.

- \$1040.00 collected and due to J. T. Dashem Consulting

Paul Haines made a motion, seconded by William Zimmerman to approve the Sewage Enforcement Officer's Report for October 2023 and to pay J. T. Dashem Consulting \$1040.00.

Motion was unanimously approved.

3. Road Foreman Report:

Paul Haines reported that they are still brush cutting and the summer projects were wrapped up, two cinder hoppers and one plow have been put on the trucks to be ready for winter weather.

Old Business:

1. Update on request by Buffalo Valley Lutheran Village Residents to extend the 35 mile per hour speed limit and the brake retarder limit on Buffalo Road.

Per Dave Orndorf, PADOT, the request for extending the speed limit was not approved. The extension of the brake retarder restriction extension to Bull Run Crossing was previously approved in 2003. New signs are to be placed by the Township as soon as the sign design is provided by PennDOT.

2. Discuss new equipment building.

Paul Haines made a motion, seconded by William Zimmerman to accept the proposal from Strosser/Baer Architects LLC for \$10,000.00 to design the equipment building.

Motion approved.

3. Discuss Stormwater and Road Rehabilitation Project CFA LSA Application.

Paul Haines made a motion, seconded by William Zimmerman to make application for the Stormwater and Road Rehabilitation Project CFA LSA.

Motion approved.

Paul Haines made a motion, seconded by William Zimmerman to adopt a resolution for the Stormwater and Road Rehabilitation Project CFA LSA.

Motion approved.

4. Discuss the 2024 Preliminary Budget.

Paul Haines made a motion, seconded by William Zimmerman to approve the 2024 General Fund Preliminary Budget \$914,700.00.

Motion approved.

Paul Haines made a motion, seconded by William Zimmerman to approve the 2024 State Fund Preliminary Budget \$187,432.00.

Motion approved.

Paul Haines made a motion, seconded by William Zimmerman to advertise the 2024 General Fund and State Fund Preliminary Budget in The Daily Item.

Motion approved.

New Business:

1. Renew Evangelical Regional Mobile Medical Services Membership.

Paul Haines made a motion, seconded by William Zimmerman to renew the ERMMS membership in the amount of \$120.00. Motion approved.

2. Discuss advertising for a new CPA.

Paul Haines made a motion, seconded by William Zimmerman to advertise for a new CPA before the end of 2023, 30 days before appointment of CPA.

Motion approved.

3. Approval of Pik Rite parking lot land development agreements.

Tabled until the December Supervisor Meeting.

4. Discuss Multimodal Transportation Fund Program Grant.

Paul Haines made a motion, seconded by William Zimmerman to apply for the Multimodal Transportation Fund Program Grant.

Motion approved.

Paul Haines made a motion, seconded by William Zimmerman to adopt a resolution for the Multimodal Transportation Fund Program Grant.

Motion approved.

5. Amend the agenda

Paul Haines made a motion to amend the agenda, seconded by William Zimmerman to discuss Municipal Notification of Planned Land Development for Chapter 102 Permits.

Motion approved

6. Discuss signing of Municipal Notification of Planned Land Development for Chapter 102 Permits for Luke Hoover to construct three new barns, a gravel driveway, gravel pads, and associated stormwater management controls.

-There was much discussion with the residents concerning zoning and manure management.

It was stressed that this was just to notify the Township of the plan.

Paul Haines made a motion, seconded by William Zimmerman to sign the Municipal Notification of Planned Land Development for Chapter 102 Permits for Luke Hoover.

Motion approved

Solicitor Comments:

Solicitor Brudecki said there were two recommendations to amend the Zoning Ordinance.

1. Change Agricultural Preservation to Agricultural.
2. Amend the Zoning Ordinance to allow residential usage in Commercial Manufacturing District.

A phone call was made to Planning Director, Douglas Hovey, who reported that these recommendations were put on hold pending further discussion by the Planning Commission.

Adjournment:

Paul Haines made a motion and was seconded by William Zimmerman to adjourn the meeting. Motion Approved.

Respectfully submitted,

Tammy Wagner
Secretary/Treasurer