

Buffalo Township Supervisors
MEETING MINUTES
Monday, February 5, 2024, 6:30 PM

The Buffalo Township Supervisors held their January Supervisor’s meeting and regularly monthly meeting on February 5, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor Paul Haines Sr.
Supervisor Glenn Troup
Supervisor Todd Oberdorf

Secretary Tammy Wagner
Solicitor Jason T. Brudecki
Zoning Officer Douglas Hovey

There were four Township Residents present.

1. Glenn Troup made a motion seconded by Todd Oberdorf to approve the January 2, 2024 Supervisor Meeting Minutes.
Motion approved.
2. Todd Oberdorf made a motion seconded by Glenn Troup to approve the January 2, 2024 Re-organizational Meeting Minutes.
Motion approved.
3. Glenn Troup made a motion seconded by Todd Oberdorf to approve the January 16, 2024 Work Session Minutes.
Motion approved.
4. Financial Report for January 2024.

GENERAL FUND ACCOUNT

Beginning Balance	\$455,764.24
Receipts + Interest	\$31,194.60
Expenditures	<u>\$60,501.07</u>
Ending Balance	\$426,457.77

STATE FUND (Liquid Fuels) ACCOUNT

Beginning Balance	\$92,990.51
Receipts + Interest	\$42.04
Expenditures	<u>\$0.00</u>
Ending Balance	\$93,032.55

Todd Oberdorf made a motion seconded by Glenn Troup to approve the January 2024 General Fund Report.
Motion approved.

Todd Oberdorf made a motion seconded by Glenn Troup to approve the January 2024 State/Liquid Fuels Fund Report.
Motion approved.

5. Glenn Troup made a motion seconded by Todd Oberdorf to approve the Secretary/Treasurer to pay the February expenses on a weekly basis with Supervisor approval.
Motion Approved.

Reports

1. Zoning Administrator, January 2024
 - 3 Applications & Fees were received
 - January Fees Collected \$294.00
 - Total YTD Fees Collected: \$294.00
 - 4 Approvals were granted
 - January Cost to Township \$1051.23
 - Total YTD Expenses: \$1051.23

Glenn Troup made a motion seconded by Todd Oberdorf to approve the Zoning Administrator's Report for January 2024 and pay bill in the amount of \$1051.23
Motion approved.

2. Sewage Enforcement Officers, January 2024
NONE
3. Road Foreman, January 2024
Paul Haines reported that the Township was plowing and cindering roads, replacing signs, replacing tile and under drain work on Strawbridge in preparation for the upcoming paving project.

Old Business

1. Discuss new equipment building.
Josh Satteson presented new plans for the cleaning room only.
2. Discuss Township Auditor terms
 - Glenn Miller 6 year term to 2029
 - Allen Wehr 4 year term to 2027
 - Darrell Yost term expires in 2025
3. Discuss selection of an accounting firm to audit Township Accounts for 2023
Still no response from an Accounting Firm. Secretary will make calls to local firms to solicit interest.
4. Luke Hoover's project was conditionally approved pending a Letter of Credit.
5. William Seigel: Update on the Rail Trail. A request was sent by the Supervisors to the County Commissioners requesting that Alan Ard, a Buffalo Township resident with land adjacent to the Rail Trail, be appointed to the Rail Trail Board. The Board member whose term expired at the end of 2023, John Showers, asked to stay until projects that he started were complete. "If the Commissioners do not propose anyone the current Board Member may continue to serve." A follow up letter will be sent to the Commissioners requesting that Buffalo Township be advised when an opening becomes available.

New Business

1. Discuss propane for the Township.
Todd Oberdorf made a motion seconded by Glenn Troup to solicit for propane, one or two tanks.
Motion approved.
2. Discuss Sewer Inspection
Todd Oberdorf made a motion seconded by Glenn Troup to table making a decision on Sewer Inspections until Buffalo Township Sewer Authority Solicitor Lobos contacts Buffalo Township Supervisor's Solicitor Brudecki.
Motion approved.

3. Open Stone Bids

2024 STONE/BITUMINOUS BIDS	HEIDELBERG	MECKLEYS	NEW ENTERPRISE
400 TON ASSHTO #57 (2-B STONE) FOB	\$15.00		\$17.55
400 TON ASSHTO #57 (2-B STONE) DELIVERED	\$22.98		\$22.09
800 TON ASSHTO #8 (1-B STONE) FOB	\$22.00		\$23.50
800 TON ASSHTO #8 (1-B STONE) DELIVERED	\$39.98		\$28.04
1500 TON 2-A PADOT CERTIFIED FOB	\$11.25	\$12.50	\$11.80
1500 TON 2-A PADOT CERTIFIED DELIVERED	\$19.23	\$19.50	\$16.34
300 TON AS2 ANTI-SKID FOB	\$17.50	\$16.30	\$19.75
300 TON AS2 ANTI-SKID DELIVERED	\$25.48	\$23.30	\$24.29
100 TON 25mm BITUMINOUS BASE COURSE FOB		\$62.00	\$51.00
100 TON 25mm BITUMINOUS BASE COURSE DELIVERED			\$56.29
300 TON 19mm BITUMINOUS BINDER COURSE FOB		\$68.00	\$55.65
300 TON 19mm BITUMINOUS BINDER COURSE DELIVERED			\$60.94
300 TON 9.5mm BITUMINOUS WEARING COURSE FOB		\$78.00	\$68.00
300 TON 9.5mm BITUMINOUS WEARING COURSE DELIVERED			\$73.29

Todd Oberdorf made a motion seconded by Glenn Troup to award all the Stone Bids (except the Anti-Skid) to New Enterprise.
Motion approved.

Todd Oberdorf made a motion seconded by Glenn Troup to award the Anti-Skid to Meckley's.
Motion approved.

4. Open Bids for Bituminous for the Strawbridge Project.

2024 BITUMINOUS BIDS	GUTELIUS	HAWBAKER	NEW ENTERPRISE	RITEWAY
STRAWBRIDGE PROJECT				
3092 TON 19mm BITUMINOUS BINDER COURSE	\$250,452.00	\$244,577.20	\$223,984.48	\$275,775.48

Todd Oberdorf made a motion seconded by Glenn Troup to award the 3092 Ton 19mm Bituminous Binder Course to New Enterprise.
 Motion approved.

5. Executive Session

Employee Matters

6. Solicitor’s Comments

a. A letter was sent to a resident who owes the Township for a Driveway Permit and work done on the project.

b. Recommendation from the Planning Commission

Glenn Troup made a motion seconded by Todd Oberdorf to amend the zoning ordinance for a single family detached dwelling in a Commercial Manufacturing District as a Special Exception for Jacobo Reihl, Jr.

Motion approved.

7. Adjournment

Glenn Troup made a motion and was seconded by Todd Oberdorf to adjourn the meeting.
 Motion Approved.