

Buffalo Township Supervisors  
**MEETING MINUTES**  
Monday, March 4, 2024, 6:30 PM

The Buffalo Township Supervisors held their January Supervisor’s meeting and regularly monthly meeting on March 4, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor Paul Haines Sr.  
Supervisor Glenn Troup  
Supervisor Todd Oberdorf

Secretary Tammy Wagner  
Solicitor Jason T. Brudecki  
Zoning Officer Douglas Hovey

There were fourteen Township Residents present.

Public Comment: Marvin Thomas requested that the Township facilitate the clean up of two properties in Mazeppa. The secretary will contact CKCog Emergency Management.

William Seigel asked if the Township would dispose of a mattress dumped along Creek Rd. Me Seigel will deliver it to the Township Building for disposal.

1. Glenn Troup made a motion seconded by Todd Oberdorf to approve the February 5, 2024 Supervisor Meeting Minutes.  
Motion approved.
2. Financial Report for February 2024.

GENERAL FUND ACCOUNT

Beginning Balance	<b>\$426,457.77</b>
Receipts + Interest	\$122,782.48
Expenditures	<u>\$90,938.40</u>
<b>Ending Balance</b>	\$458,301.85

STATE FUND (Liquid Fuels) ACCOUNT

Beginning Balance	\$93,032.55
Receipts + Interest	\$35.64
Expenditures	<u>\$5,666.45</u>
<b>Ending Balance</b>	<b>\$87,401.74</b>

Todd Oberdorf made a motion seconded by Glenn Troup to approve the February 2024 General Fund Report.  
Motion approved.

Glenn Troup made a motion seconded by Todd Oberdorf to approve the February 2024 State/Liquid Fuels Fund Report.  
Motion approved.

3. Todd Oberdorf made a motion seconded by Glenn Troup to approve the Secretary/Treasurer to pay the March expenses on a weekly basis with Supervisor approval.  
Motion approved.

## Reports

1. Zoning Administrator, February 2024
  - 5 Applications & Fees were received
  - February Fees Collected \$480.00
  - Total YTD Fees Collected: \$774.00
  - 5 Approvals were granted
  - February Cost to Township \$1087.41
  - Total YTD Expenses: \$2138.64

Todd Oberdorf made a motion seconded by Glenn Troup to approve the Zoning Administrator's Report for January 2024 and pay bill in the amount of \$1087.41  
Motion approved.

2. Sewage Enforcement Officers, February 2024
  - 1 SEO service reported
  - SEO Consultant fee \$600.00
  - SEO Collected for the Township \$650.00

Todd Orberdorf made a motion, seconded by Glenn Troup to approve the Sewage Enforcement Officer's Report for February 2024 and to pay Rapp Consulting \$600.00.

3. Road Foreman, January 2024  
Paul Haines reported that the Township was working on preparing Strawbridge for the upcoming project by installing under drain and cold patching. They also did storm clean up and general maintenance.

## Old Business

1. Discuss new equipment building.  
We are waiting for the Engineer's Design which will be good for several years.
2. Sanitary Sewer Lateral Ordinance  
There will be a meeting with the Supervisors, the Sewer Authority, Josh Satteson, and both Solicitors to discuss the immediate concerns.

Todd Oberdorf made a motion seconded by Glenn Troup to table the Ordinance until the April Supervisor Meeting and authorize Jason Brudecki to facilitate a meeting as discussed.  
Motion approved.

3. Approve 2022 Audit

Glenn Troup made a motion seconded by Todd Oberdorf to approve the 2022 Audit pending clarification of three items.  
Motion approved.

4. Advertise Auditor Meeting

Todd Oberdorf made a motion seconded by Glenn Troup to table the advertisement of the Auditor meeting until the April Supervisor Meeting.  
Motion approved.

5. Approve Accountant for 2023 Audit

Todd Oberdorf made a motion seconded by Glenn Troup to approve Doug Parker to perform the annual audit for 2023 pending quote for services.  
Motion approved.

1. Propane Suppliers

Glenn Troup made a motion seconded by Todd Oberdorf to table the selection of a propane supplier until three telephonic quotes are received.

Motion approved.

#### New Business

1. Resolution - Ag. Security Area – Hurst

Glenn Troup made a motion seconded by Todd Oberdorf to adopt the resolution for the proposed Agricultural Security Area of Ray and Betty Hurst.

Motion approved.

2. Pik-Rite (Fairfield Prospects) Land Development Agreements

Todd Oberdorf made a motion seconded by Glenn Troup to authorize the signing of the Fairfiled Prospect's Land Development Plan conditional on the receipt of Storm Water Management Agreement, Improvements Guarantee and Financial Security (Letter of Credit) in the amount of \$129,926.72

Motion approved.

3. Zoning Ordinance Amendment

Todd Oberdorf made a motion seconded by Glenn Troup to approve the Zoning Ordinance Amendment regarding Single Family detached Dwellings as a Special Exception in the Commercial and Manufacturing District/also the renaming of "Agricultural-Preservation" Zoning District to "Agricultural" Zoning District.

Motion approved.

#### Solicitor's Comments

1. There has been no response to the letter sent to a resident regarding the overdue payment for a driveway permit and repair.

Todd Oberdorf made a motion seconded by Glenn Troup for Jason Brudecki make an attempt to call the resident and follow up with a certified letter regarding the outstanding driveway permit payment.

2. Adjournment

Todd Oberdorf made a motion and was seconded by Glenn Troup to adjourn the meeting.

Motion Approved.