

Buffalo Township Supervisors
MEETING MINUTES
Monday, May 6, 2024, 6:30 PM

The Buffalo Township Supervisors held their April Supervisor’s meeting and regularly monthly meeting on May 6, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor Paul Haines Sr.
Supervisor Glenn Troup
Supervisor Todd Oberdorf
Secretary Tammy Wagner
Solicitor Jason T. Brudecki
Zoning Officer Douglas Hovey

Guests:

Alan Wagner, Surveyor
Edward Koebke, Keystone Insurance
Mike Clark, New Enterprise
Greg Willi, New Enterprise

There were twelve Township Residents present.

Public Comment

None

Meeting Minutes

1. Approve Minutes of April 1, 2024, Supervisor’s Meeting.

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the April 1, 2024 Supervisor Meeting Minutes. Motion passed unanimously.

2. Approve Minutes of April 15, 2024, Work Session.

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the April 15, 2024 Work Session Minutes. Motion passed unanimously.

Financial Report for April 2024

GENERAL FUND ACCOUNT

Beginning Balance	\$511,961.53
Receipts + Interest	\$169,863.37
Expenditures	<u>\$158,911.44</u>
Ending Balance	\$522,913.46

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the April 2024 General Fund Financial Report.

Motion passed unanimously.

STATE (Liquid Fuels) FUND ACCOUNT

Beginning Balance	\$281,777.78
Receipts + Interest	\$123.52
Expenditures	<u>\$0.00</u>
Ending Balance	\$281,901.30

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the April 2024, State Liquid Fuels Financial Report.

Motion passed unanimously.

Buffalo Township Supervisors
MEETING MINUTES
Monday, May 6, 2024, 6:30 PM

Expenses

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Secretary/Treasurer to pay the May expenses on a weekly basis with Supervisor approval.
Motion passed unanimously.

Reports

1. Zoning Administrator, April 2024
 - 5 Applications & Fees were received
 - April Fees Collected \$4020.00
 - Total YTD Fees Collected: \$8641.00
 - 5 Approvals were granted
 - April Cost to Township \$1396.28
 - Total YTD Expenses: \$4205.59

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Zoning Administrator's Report for April 2024 and pay bill in the amount of \$1396.28.
Motion passed unanimously.

2. Sewage Enforcement Officers, April 2024
 - 3 SEO service reported
 - SEO Consultant fee \$2360.00
 - SEO Collected for the Township \$2360.00

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Sewage Enforcement Officer's Report for April 2024 and to pay Rapp Consulting \$2360.00.
Motion passed unanimously.

3. Road Foreman, April 2024

Paul Haines reported that the Township had seeded Creekside and preparing for the final stage of the project. The road crew will be preparing Strawbridge Road for paving (drag coat on May 20th and 21st. They were also ditch digging and performing general maintenance.

Old Business

1. Discuss New Equipment Building

The design is complete and the project is currently on hold.

2. Follow up letter to the Rail Trail Authority and the County Commissioners

William Seigel advised the Supervisors that the Buffalo Township Planning Commission had a discussed the lack of response to a letter sent to the Union County Commissioners in November 2023 requesting that a Buffalo Township Resident with agricultural connection to the Rail Trail be appointed to the Rail Trail Board. It was decided to request that a follow up letter be sent to the Commissioners and the Rail Trail Board to express the disappointment due to the disregard for the request for and no response to the previous letter and request again that a Buffalo Township Resident with agricultural connection to the Rail Trail be appointed to the Rail Trail Board. Mr. Seigel graciously offered to draft a letter for review of the Secretary and Solicitor.

Buffalo Township Supervisors
MEETING MINUTES
Monday, May 6, 2024, 6:30 PM

Todd Oberdorf made a motion, seconded by Glenn Troup to have William Seigel draft a letter to the Commissioners and the Rail Trail Board to express the disappointment due to the disregard for the request for and no response to the previous letter and request again that a Buffalo Township Resident with agricultural connection to the Rail Trail be appointed to the Rail Trail Board to be reviewed by the Secretary and Solicitor.
Motion passed unanimously.

3. Resolution for selling Township Personal Property

The changes presented in the Resolution for selling Township Personal Property (valued less than \$2000.00) included additional avenues for advertising the sale of said property. Resolution 24-03 will make all prior Resolutions concerning the sale of Township property <\$2,000 void.

Todd Oberdorf made a motion, seconded by Glenn Troup to adopt Resolution 24-03, procedures for selling Township Personal Property valued less than <\$2,000.
Motion passed unanimously.

New Business

1. Edward Koebke – Township Insurance Renewal

There was discussion of the Insurance proposal from Mr. Koebke, including the price difference with higher deductibles. It was agreed not to raise the deductibles this year. Todd Oberdorf asked Mr. Koebke to try to obtain quotes earlier next year so that the Supervisors have more time to review.

Todd Oberdorf made a motion, seconded by Glenn Troup to keep coverage the same and accept insurance renewal presented by Edward Koebke of the Employers Mutual Casualty Company.
Motion passed unanimously.

2. Alan Wagner - Component 1 Sewer Module

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Component 1 Module for Bonnie Pannebaker,
Motion passed unanimously.

3. Jeremiah Martin – Permit

Glenn Troup made a motion, seconded by Todd Oberdorf to extend the Street Opening Permit for Jeremiah Martin to December 31, 2024,
Motion passed unanimously.

4. New Enterprise – Hook Farm/Mining

Mike Clark and Greg Willi representing New Enterprise requesting information for surface mining on Steve and Wanda Hook's farm. After discussion it was decided that the best course is for the Hooks to request rezoning the parcel in question from Agriculture to Commercial Manufacturing then request a hearing for the conditional use to allow surface mining.

5. EMS Week

Todd Oberdorf made a motion, seconded by Glenn Troup to have the Solicitor draft a resolution to declare May 19-25, 2024 Buffalo Township EMS week.
Motion unanimously passed.

Buffalo Township Supervisors
MEETING MINUTES
Monday, May 6, 2024, 6:30 PM

Todd Oberdorf made a motion, seconded by Glenn Troup to adopt Resolution 21-04 to declare May 19-25, 2024 Buffalo Township EMS week.

Motion unanimously passed.

6. Dry Hydrant in Cowan

Paul Haines reported that he received a phone call from Steve Walter from the Mifflinburg Hose Company regarding the Dry Hydrant on Church Road. The Hydrant had to be taken out of the pond (reason unknown). The resident of the house across the street has offered to allow a Dry Hydrant to be placed on their property allowing access to Buffalo Creek. The Hose Company has requested that Buffalo Township supply stone for the pad for the hydrant. Paul is to meet with Steve Walter and the home owner to discuss further. Action to be taken after this discussion and signed agreement from the land owner.

Solicitor's Comments

Information was received this morning regarding Stormwater Agreements, for Jeremiah Martin and John Nolt that need to be addressed prior to the next Supervisor Meeting.

Todd Oberdorf made a motion, seconded by Glenn Troup to execute the completed improvements and stormwater projects upon receipt of all other required documentation from the Zoning Officer for Jeremiah Martin and John Nolt. Motion unanimously approved.

The Solicitor asked if there was an open meeting scheduled for the Residents of Cowan to discuss the implementation of the Ordinance requiring the pumping and inspection of the septic systems. After discussion, it was decided to wait for the response after the letters are mailed and received. Questions have already been addressed, explaining that this is being done to keep DEP from demanding public sewer in Cowan which will save residents in the long run.

Supervisor Comment

None

Adjournment

Glenn Troup made a motion, seconded by Todd Oberdorf to adjourn the meeting. Motion unanimously approved.

Respectfully,

Tammy Wagner
Secretary Treasurer