

Buffalo Township Supervisors
MEETING MINUTES
Monday, July 1, 2024, 6:30 PM

The Buffalo Township Supervisors held their April Supervisor’s meeting and regularly monthly meeting on July 1, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:	Guests:
Supervisor Paul Haines Sr.	Becky Perez
Supervisor Glenn Troup	Ian Snyder
Supervisor Todd Oberdorf	
Secretary Tammy Wagner	
Solicitor Jason T. Brudecki	
Zoning Officer Douglas Hovey	

There were eleven Township Residents present.

Public Comment

None

Meeting Minutes

1. Approve Minutes of June 3, 2024, Supervisor’s Meeting.

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the June 3, 2024 Supervisor Meeting Minutes. Motion passed unanimously.

Financial Report for June 2024

GENERAL FUND ACCOUNT	
Beginning Balance	\$499,141.11
Receipts + Interest	\$57,112.62
Expenditures	<u>\$298,062.39</u>
Ending Balance	\$258,191.34

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the June 2024 General Fund Financial Report. Motion passed unanimously.

STATE (Liquid Fuels) FUND ACCOUNT	
Beginning Balance	\$282,021.01
Receipts + Interest	\$108.17
Expenditures	<u>\$0.00</u>
Ending Balance	\$282,129.18

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the June 2024, State Liquid Fuels Financial Report. Motion passed unanimously.

Expenses

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Secretary/Treasurer to pay the July expenses on a weekly basis with Supervisor approval. Motion passed unanimously.

Buffalo Township Supervisors
MEETING MINUTES
Monday, July 1, 2024, 6:30 PM

Reports

1. Zoning Administrator, June 2024

- | | |
|---------------------------------------|----------------------------------|
| -8 Application & Fee was received | -12 Approvals were granted |
| -June Fees Collected \$2910.00 | -June Cost to Township \$1268.31 |
| -Total YTD Fees Collected: \$11899.00 | -Total YTD Expenses: \$6937.18 |

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Zoning Administrator's Report for June 2024 and pay bill in the amount of \$1268.31.

Motion passed unanimously.

1. Sewage Enforcement Officers, June 2024

- | | |
|------------------------------|--|
| -1 SEO services reported | |
| -SEO Consultant fee \$880.00 | -SEO Collected for the Township \$980.00 |

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Sewage Enforcement Officer's Report for June 2024 and to pay Rapp Consulting \$880.00.

Motion passed unanimously.

1. Road Foreman, June 2024

Paul Haines reported that the Township finished the second round of mowing for the year. New Enterprise placed the DSA on Creekside Road on Friday June 28th. The Township roads slated for Tar and chipping will be done at the end of July. The Strawbridge Project is complete and the numbers are finalized. The Township Road Crew also performed general maintenance.

Old Business

1. Cowan Septic Inspections

Fifty-nine letters were mailed and 5 were returned (no mailbox) and 5 have been inspected.

2. Letter to Commissioners/Rail trail

Still no response.

The Commissioners meet June 3rd and June 17th. We will wait for a response until after those meetings. There is concern that the entrance/exit markers on the trail along Buffalo Township roads should be "zig zagged" like they are in East Buffalo Township. The Rail Trail Board should be made aware of the numerous "close calls" between bike riders and motor vehicles. William Seigel offered to assist the Township Secretary to write a letter to the Rail Trail Authority and take the letter to a Rail Trail Meeting with additional copies sent to the Rail Trail Authority and the County Commissioners.

Glenn Troup made a motion, seconded by Todd Oberdorf for Willilam Seigel to assist the Township Secretary to write a letter to the Rail Trail Authority informing them of the Township's plan to install additional barriers at the Rail Trail intersections with Township Roads, within the Township Right of Way.

Motion passed unanimously.

Buffalo Township Supervisors
MEETING MINUTES
Monday, July 1, 2024, 6:30 PM

New Business

1. Union County Library-Strategic Plan

Ian Snyder and Rebecca Perez presented information regarding the Union County Library’s current resources and programs, including books to blenders and socket sets. They are working on a strategic plan for 2025-02027 and want input from the community. Currently 30% of residents/tax payers have library cards. Suggestions from the residents present at the meeting included, availability of books somewhere in Buffalo Township, development of “mail a book” and increased marketing for the library. They will hold a “Brainstorm” Session on October 1, 2024 and be in touch with Buffalo Township again to relay information for the future Library growth.

2. Tax Collector Convention

Todd Oberdorf made a motion, seconded by Glenn Troup to approve payment of \$324.00 for Paige Curry to attend the 2024 Tax Collector’s Convention.

Motion passed unanimously.

3. Mifflinburg Hose Company Donation

Todd Oberdorf made a motion, seconded by Glenn Troup to donate \$250.00 to the Mifflinburg Hose Company. Motion passed unanimously.

4. Act 537 Sewage Facilities Plan Special Study (Utilize Ultra Violet disinfection as opposed to Chlorine)

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Act 537 Sewage Facilities Plan Special Study and approve the Secretary to send a letter in response stating “no comment”.

Motion passed unanimously.

5. Line Painting Bids

Two line painting bids were received and opened by the Secretary at the meeting. Results as follows:

Alpha Space Control, LLC			UNIT PRICE	PRICE
	106,000 LF	4" Double Yellow Paint	0.1398	\$14,818.80
	6,500 LF	4" Single White Paint	0.0699	\$454.35
		TOTAL		\$15,273.15
Midlantic Marketing, Inc				
	106,000 LF	4" Double Yellow Paint	0.1450	\$15,370.00
	6,500 LF	4" Single White Paint	0.0700	\$455.00
		TOTAL		\$15,825.00

Todd Oberdorf made a motion, seconded by Glenn Troup to award the bid to Alpha Space Control, LLC in the amount of \$15,273.15.

The motion passed unanimously,

6. Michael A. Noll Rezoning Request

Michael Noll will need to complete a Zoning Change Application in order to proceed. The Township Secretary will prepare and send a Zoning Change Application to Mr. Noll.

Buffalo Township Supervisors
MEETING MINUTES
Monday, July 1, 2024, 6:30 PM

Amend the Agenda

Todd Oberdorf made a motion, seconded by Glenn Troup to amend the agenda to add the execution of the Assignment and Assumption Agreement between Strosser Baer Architects, LLC and MM Architects, Inc dba Marotta/Main. Motion passed unanimously.

Glenn Troup made a motion, seconded by Todd Oberdorf to execute the Assignment and Assumption Agreement between Strosser Baer Architects, LLC and MM Architects, Inc dba Marotta/Main. Motion passed unanimously.

Solicitor's Comments

Jason Brudecki read a letter of thanks to the Buffalo Township Road Crew for their help with the Kelly Township Sewer Project. Thanks to the help of surrounding Townships the project was completed more than a year ahead of schedule.

Solicitor Brudecki announced that Zoning Officer, Douglas Hovey, has given his notice of retirement effective in 60 days. Douglas Hovey was thanked for his many years of service and commended for an excellent performance.

There was discussion regarding where to look for a replacement. Suggestions included CKCOG, Light Heigel of Lewisburg and Codes, Inc.

Supervisor Comment

None

Adjournment

Todd Oberdorf made a motion, seconded by Glenn Troup to adjourn the meeting. Motion unanimously approved.

Respectfully,

Tammy Wagner
Secretary Treasurer