

Buffalo Township Supervisors
MEETING MINUTES
Monday, August 12, 2024, 6:30 PM

The Buffalo Township Supervisors held their August Supervisor’s meeting on August 12, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:	Guests:
Supervisor Paul Haines Sr.	
Supervisor Glenn Troup	
Supervisor Todd Oberdorf	
Secretary Tammy Wagner	
Solicitor Jason T. Brudecki	
Zoning Officer Douglas Hovey	
Emergency Management Jim Emery	

There were eleven Township Residents present.

Public Comment

A resident asked where he could take brush from his property. Paul Haines said that A&M Logging will take clean brush and tress but no grass clippings.

Meeting Minutes

1. Approve Minutes of July 1, 2024, Supervisor’s Meeting.

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the July 1, 2024 Supervisor Meeting Minutes. Motion passed unanimously.

Financial Report for July 2024

GENERAL FUND ACCOUNT

Beginning Balance	\$258,191.34
Receipts + Interest	\$32,285.37
Expenditures	<u>\$43,274.11</u>
Ending Balance	\$247,202.60

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the July 2024 General Fund Financial Report. Motion passed unanimously.

STATE (Liquid Fuels) FUND ACCOUNT

Beginning Balance	\$282,129.18
Receipts + Interest	\$126.44
Expenditures	<u>\$16,354.23</u>
Ending Balance	\$265,901.39

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the July 2024, State Liquid Fuels Financial Report. Motion passed unanimously.

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Expenses

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Secretary/Treasurer to pay the August expenses on a weekly basis with Supervisor approval.
Motion passed unanimously.

Reports

1. Zoning Administrator, July 2024

-3 Application & Fee was received	-4 Approvals were granted
-July Fees Collected \$674.00	-July Cost to Township \$1279.70
-Total YTD Fees Collected: \$12573.00	-Total YTD Expenses: \$8216.88

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Zoning Administrator's Report for July 2024 and pay bill in the amount of \$1279.70.
Motion passed unanimously.

1. Sewage Enforcement Officers, July 2024

-1 SEO services reported	
-SEO Consultant fee \$230.00	-SEO Collected for the Township \$280.00

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Sewage Enforcement Officer's Report for July 2024 and to pay Rapp Consulting \$230.00.
Motion passed unanimously.

1. Road Foreman, June 2024

Paul Haines reported that the Township is ready to tar and chip, has been mowing and brush cutting, repairing the storm damage and general maintenance.

Old Business

1. Union County Commissioners/Rail Trail

Todd Oberdorf made a motion, seconded by Glenn Troup to mail the letter, drafted by William Seigel, to the Union County Commissioners and the Rail Trail Authority.
Motion passed unanimously.

2. Resolution authorizing execution of revised Intergovernmental Cooperation Agreement (IGA) regarding Equipment and Personnel sharing.

Todd Oberdorf made a motion, seconded by Glenn Troup to execute the revised Intergovernmental Cooperation Agreement regarding Equipment and Personnel sharing.
Motion passed unanimously.

3. Proposed Zoning Map Amendment-Michael Noll

The Planning Commission did not meet in July to discuss Michael Noll's proposal and Jason Brudecki recommended that the Supervisors wait for comments from the Planning Commission and the County before acting.

Todd Oberdorf made a motion, seconded by Glenn Troup to table the proposed Zoning Map Amendment for Michael Noll until the September Supervisor Meeting.
Motion passed unanimously.

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New Business

1. UnPaved Bicycle Race

Todd Oberdorf made a motion, seconded by Glenn Troup to approve UnPaved Bicycle Race scheduled for October 14, 2024.

Motion passed unanimously.

2. Revision to Chapter 18 of the Township Code of Ordinances

Glenn Troup made a motion, seconded by Todd Oberdorf to advertise the revision of Chapter 18 of the Township Code of Ordinances, to be executed at the September Supervisor Meeting,

Motion passed unanimously.

3. New Tax Collection Hours

The school district neglected to make the changes for Buffalo Township Tax Collection Hours on the tax bills.

New Hours: Tuesdays, 4:30 PM-6:30 PM

August 21, 22, 28, 29, 4:30 PM-6:30 PM

August 24, 9:00 AM-Noon

4. Union County Library Grant Letter

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the letter requesting a grant to the Union County Library.

Motion passed unanimously.

5. Resolution establishing Ag. Security Area – Troester Dairy

Glenn Torup made a motion, seconded by Todd Oberdorf to approve the resolution establishing Troester Dairy and Agricultural Security Area.

Motion passed unanimously.

6. Zoning Administrator opening for Buffalo Township.

Todd Oberdorf made a motion, seconded by Glenn Troup to appoint the CK Cog to handle Buffalo Township's Zoning needs.

Motion passed unanimously.

Solicitor's Comments

Jason Brudecki reported that a certified letter was sent and returned unopened to the owners of 340 Buffalo Creek Road regarding the disrepair of the property.

Todd Oberdorf made a motion, seconded by Glenn Troup to authorize Jason Brudecki to start proceedings with District Magistrate Mensch regarding the property at 340 Creek Road, Mifflinburg.

Motion passed unanimously.

Supervisor Comment

None

Jim Emery, Emergency Management from Central Keystone Council of Governments reported that there was a Declaration of Emergency during the storm (Hurricane Debby) August 9, 2024. Almost 100% of the roads in Buffalo Township were closed due to flooding. We may be eligible for PEMA funds for repair expenses.

He also reported that he is still working with the two property owners in Mazeppa to get their properties cleaned up. He will follow up regarding the progress of the repairs to the houses the burned in Cowan and Vicksburg.

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Adjournment

Todd Oberdorf made a motion, seconded by Glenn Troup to adjourn the meeting.
Motion unanimously approved.

Respectfully,

Tammy Wagner
Secretary Treasurer