

Buffalo Township Supervisors
MEETING MINUTES
Monday, October 7, 2024, 6:30 PM

The Buffalo Township Supervisors held their August Supervisor’s meeting on October 7, 2024. At Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor Paul Haines Sr.
Supervisor Glenn Troup
Supervisor Todd Oberdorf
Secretary Tammy Wagner
Zoning Officer Douglas Hovey
Emergency Management Officer James Emery

Guests:

Rob Anderson, Axtman Engineering

There were five Township Residents present.

Public Comment

None

Meeting Minutes

1. Approve Minutes of September 9, 2024, Supervisor’s Meeting.

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the September 9, 2024 Supervisor Meeting Minutes.

Motion passed unanimously.

2. Approve Minutes of September 23, 2024, Supervisor Work Session.

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the September 23, 2024 Supervisor Work Session Minutes.

Motion passed unanimously.

Financial Report for September 2024

GENERAL FUND ACCOUNT

Beginning Balance	\$345,253.97
Receipts + Interest	76,893.95
Expenditures	<u>114,466.75</u>
ENDING BALANCE	\$307,681.17

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the September 2024 General Fund Report. Motion passed unanimously.

STATE (Liquid Fuels) FUND ACCOUNT

Beginning Balance	\$264,253.52
Receipts + Interest	110.62
Expenditures	<u>4,162.83</u>
ENDING BALANCE	\$260,201.31

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the September 2024 State (Liquid Fuels) Fund Report.

Motion passed unanimously.

Buffalo Township Supervisors
MEETING MINUTES
Monday, October 7, 2024, 6:30 PM

Expenses

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Secretary/Treasurer to pay the October expenses on a weekly basis with Supervisor approval.

Motion passed unanimously.

Reports

1. Zoning Administrator, September 2024

-5 Applications & Fees received	-2 Approvals were granted
-September Fees Collected \$610.00	-September Cost to Township \$1,365.00
-Total YTD Fees Collected: \$15,721.00.00	-Total YTD Expenses: \$11,156.38

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Zoning Administrator's Report for September 2024 and pay bill in the amount of \$1365.00.

Motion passed unanimously.

2. Planning Administrator, September 2024

-10.45 Hours	-September Cost to Township \$700.15
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Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Planning Administrator's Report for September 2024 and pay bill in the amount of \$700.15.

Motion passed unanimously.

3. Sewage Enforcement Officers, September 2024

None

4. Road Foreman, September 2024

Paul Haines reported that the Township was helping White Deer and Kelly Townships with paving and West Buffalo and Kelly with Tar and Chipping. The shop floor was cleaned and sealed. Preparations are being made to cut brush and ditch together with Kelly and White Deer Townships. All along with General Maintenance.

Old Business

1. Review of Salt Shed Estimates

Todd Oberdorf made a motion, seconded by Glenn Troup to accept the estimate to repair the Salt Shed Roof from Frame Rite Construction of \$18,000.00 for textured tin pending receipt if Certificate of Insurance and warranties equal to or exceeding Bull Run Construction's.

Motion passed unanimously.

2. Planning Commission request to recommend James Brubaker to the Union County Rail Trail Authority.

Glenn Troup made a motion, seconded by Todd Oberdorf to authorize the Secretary to draft and send a letter to the Union County Commissioners recommending James Brubaker for appointment to the Rail Trail Authority.

Motion passed unanimously.

New Business

1. Component 2 Sewer Module/Elvin Zimmerman

Todd Oberdorf made a motion, seconded by Glenn Troup to approve Component 2 Sewer Module for Elvin Zimmerman.

Motion passed unanimously

2. Authorize signing of Land Development Agreements for Joseph and Heidi Hoover

Todd Oberdorf made a motion, seconded by Glenn Troup to authorize the execution of Improvements Guarantee and Storm Water Agreements upon receipt form the land owners.

Buffalo Township Supervisors
MEETING MINUTES
Monday, October 7, 2024, 6:30 PM

Motion passed unanimously.

3. Resolution – 90 Day Extension to Record Plan/Donald and Suzanne Fisher’s Subdivision

Todd Oberdorf made a motion, seconded by Glenn Troup to adopt the Resolution for a 90-day extension to record the Plan for Donald and Suzanne Fisher’s Subdivision.

Motion passed unanimously.

4. Review Cell Phone Plans

Glenn Troup made a motion, seconded by Todd Oberdorf for the Secretary to change the Cell Phone Carrier to the T-Mobile-Government Plan from Metro by T-Mobile to save approximately \$150.00 per month.

Motion passed unanimously.

5. Advertise the Tentative Budget vote.

Glenn Troup made a motion, seconded by Todd Oberdorf for the Secretary to advertise the date for the vote on the Tentative Budget.

Motion passed unanimously.

6. Advertise the John Deere Tractor

Todd Oberdorf made a motion, seconded by Glenn Troup for the Secretary to advertise the John Deere Tractor for sale in a local News Paper.

Motion passed unanimously.

Glenn Troup made a motion, seconded by Todd Oberdorf for the Assistant Secretary to advertise the John Deere Tractor for sale on Municibid with the end date being October 21, 2024 for the Supervisor Work Session.

Motion passed unanimously

Solicitor’s Comments

The unPaved bicycle race scheduled for this weekend as discussed and approved at the last meeting requires signatures.

Supervisor Comment

There was discussion regarding CDL drivers for the Township for plowing snow. Any names of potential CDL Drivers would be appreciated.

Adjournment

Todd Oberdorf made a motion, seconded by Glenn Troup to adjourn the meeting.

Motion unanimously approved.

Respectfully,

Tammy Wagner
Secretary Treasurer