

Buffalo Township Supervisors
January 2025
MEETING MINUTES

The Buffalo Township Supervisors held their January Supervisor’s meeting on January 6, 2025, at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor, Paul Haines Sr.	Solicitor, Jason Brudecki
Supervisor, Glenn Troup	Asst Secretary, Justin Gessner
Supervisor, Todd Oberdorf	Jim Emery, CK COG
Secretary, Tammy Wagner	

There were eleven Township Residents present.

Public Comment

None

Meeting Minutes

Approve Minutes of December 9, 2024, Supervisor’s Meeting.

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the December 9, 2024 Supervisor Meeting Minutes with correction of #4 from 5341 Acre to 5.341 Acre.

Motion passed unanimously.

Financial Report for December 2024

GENERAL FUND ACCOUNT

Beginning Balance	\$280,669.19
Receipts + Interest	54,025.22
Expenditures	<u>63,137.86</u>
ENDING BALANCE	\$271,556.55

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the December 2024 General Fund Report. Motion passed unanimously.

STATE (Liquid Fuels) FUND ACCOUNT

Beginning Balance	\$179,024.72
Receipts + Interest	37.66
Expenditures	<u>79,339.20</u>
ENDING BALANCE	\$ 99,663.18

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the December 2024 State (Liquid Fuels) Fund Report.

Motion passed unanimously.

EQUIPMENT FUND ACCOUNT

Beginning Balance	\$ 63,274.55
Receipts + Interest	22.54
Expenditures	<u>79,399.20</u>
ENDING BALANCE	\$ 63,297.09

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the December 2024 Equipment Fund Report.

Motion passed unanimously.

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Expenses

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Secretary/Treasurer to pay the January expenses on a weekly basis with Supervisor approval.

Motion passed unanimously.

Reports

1. Zoning Administrator, November 2024

-December Fees Collected \$3,924.00

-December Cost to Township \$1,288.77

-Total YTD Fees Collected: \$7,181.00

-Total YTD Expenses: \$6,805.31

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Zoning Administrator's Report for December 2024 and pay bill in the amount of \$1,288.77.

Motion passed unanimously.

2. Planning Administrator, November 2024

-December Fees Collected \$0

-December Cost to Township \$434.16

-September-December Fees Collected \$3,250.00

-September-December Cost to the Township \$2,591.56

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Planning Administrator's Report for December 2024 and pay bill in the amount of \$434.16.

Motion passed unanimously.

3. Sewage Enforcement Officers, November 2024

-1 SEO Service Reported

-SEO Collected for the Township \$460.00

-December SEO Consultant Fee \$410.00

4. Road Foreman, October 2024

Paul Haines reported that the Township has been plowing and cindering, working on the paver in preparation for spring/summer work, replacing damaged/worn signs, as well as general maintenance.

Old Business

None

New Business

1. Employee Wages

Glenn Troup made a motion, seconded by Todd Oberdorf to increase the Secretary Treasurers salary by 3% (.70) from \$23.50 per hour to \$24.20 per hour.

Motion passed unanimously.

Glenn Troup made a motion, seconded by Todd Oberdorf to increase the Full-Time Employee salary by 3% (.70) from \$23.00 per hour to \$23.70 per hour.

Motion passed unanimously.

Glenn Troup made a motion, seconded by Todd Oberdorf to keep the Part-Time Employee salary at \$23.00 per hour.

Motion passed unanimously.

2. Job related trainings and conventions for elected officials and employees

Todd Oberdorf made a motion, seconded by to pay for job related trainings and conventions for elected officials and employees with Supervisor Approval.

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3. Part-time Employees – CDL

After discussion regarding paying a portion of CDL training for Part-time Employees this agenda item was tabled until the February Supervisor Meeting.

Public Comment Non-Agenda Items

None

Solicitor's Comments

Jason Brudecki discussed CK COG's suggestion for updated fees and Property Maintenance Code. He suggested getting in-put from Doug Hover. An Ordinance would need to be adopted for the Code update and a Resolution for the new Fee Schedule.

Supervisor Comment

1. Supervisor Glenn Troup asked for an update on the reimbursement from Paige Curry. She is paid up until April 2025.
2. Supervisor Paul Haines informed the Board that the 2016 Single Axel MAC truck with only 19,000 miles has had multiple problems, and an expense to the Township of \$20,000. to \$30,000. a year. He has names of local people including Susquehanna Motors Salesmen recommending selling the truck and purchasing a 2007 truck without computers and emissions controls.
It was suggested by several residents that a complaint be filed with MAC through a Zone Representative,

Supervisor Glenn Troup made a motion, seconded by Todd Oberdorf for Solicitor, Jason Brudecki to draft a letter to Susquehanna Motors and The Zone Rep from MAC regarding the ongoing problems with the 2016 Single Axel MAC truck.

Motion passed unanimously.

Adjournment

Todd Oberdorf made a motion, seconded by Glenn Troup to adjourn the meeting.

Motion unanimously approved.

Respectfully,

Tammy Wagner
Secretary Treasurer