

Buffalo Township Supervisors

April 2025

MEETING MINUTES

The Buffalo Township Supervisors held their February Supervisor's meeting on April 7, 2025, at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor, Paul Haines Sr.
Supervisor, Glenn Troup
Supervisor, Todd Oberdorf
Secretary, Tammy Wagner
Solicitor, Jason Brudecki
Planning Administrator, Douglas Hovey

Guests:

There were nineteen Township Residents present along with one non-resident.

Public Comment

None

Meeting Minutes

Approve Minutes of March 3, 2025, Supervisor's Meeting and Re-organization.

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the March 3, 2025 Supervisor Meeting Minutes.

Motion passed unanimously.

Approve Minutes of March 17, 2025, Work Session.

Glenn Troup made a motion, seconded by Paul Haines to approve the March 17th Work Session Minutes.

Motion passed unanimously.

Financial Report for March 2025

GENERAL FUND ACCOUNT

Beginning Balance	\$335,970.22
Receipts + Interest	246,033.11
Expenditures	<u>32,893.05</u>
Ending Balance	\$549,110.28

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the March 2025 General Fund Report.

Motion passed unanimously.

STATE (LIQUID FUELS) FUND ACCOUNT

Beginning Balance	\$ 99,720.53
Receipts + Interest	194,566.94
Expenditures	<u>7,224.94</u>
Ending Balance	\$287,062.53

Todd Oberdorf made a motion, seconded by Todd Glenn Troup to approve the March 2025 State (Liquid Fuels) Fund Report.

Motion passed unanimously.

MEETING MINUTES**EQUIPMENT FUND ACCOUNT**

Beginning Balance	\$ 63,333.43
Receipts + Interest	18.83
Expenditures	<u>0.00</u>
Ending Balance	\$ 63,352.26

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the March 2025, Equipment Fund Report.

Motion passed unanimously.

Expenses

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Secretary/Treasurer to pay the April expenses on a weekly basis with Supervisor approval.

Motion passed unanimously.

Reports**1. Zoning Administrator, March 2025**

-March Fees Collected:	\$2,150.00	-March Cost to Township:	\$1,760.97
-Total YTD Fees Collected:	\$3,450.00	-Total YTD Expenses:	\$3,882.74

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Zoning Administrator's Report for March 2025 and pay bill in the amount of \$1,760.97.

Motion passed unanimously.

2. Planning Administrator, March 2025

-March Fees Collected:	\$1,200.00	-March Cost to Township:	\$ 777.95
-Total YTD Fees Collected:	\$1,900.00	-Total YTD Cost to Township:	\$2,094.95

Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Planning Administrator's Report for March 2025 and pay bill in the amount of \$777.95.

Motion passed unanimously.

3. Sewage Enforcement Officer, March 2025

-1 SEO Service Reported	
-SEO Collected for the Township \$830.00	-March SEO Consultant Fee \$830.00

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Sewage Enforcement Officer's Report for March 2025 and pay bill in the amount of \$830.00.

Motion passed unanimously.

4. Road Foreman, February 2025

Paul Haines reported that the Township has been cold patching and working on the Miller Road project, as well as general maintenance.

Old Business

1. Sewer Module-Amos and Nancy Stoltzfus-Alan Wagner (Tabled last month)
Alan Wagner was not present to discuss.

Glenn Troup made a motion to table the discussion for the Amos and Nancy Stoltzfus Sewer Module until the May 2025 Supervisor Meeting.

Motion passed unanimously.

Buffalo Township Supervisors
April 2025
MEETING MINUTES

New Business

1. Review 2024 Audit

**Todd Oberdorf made a motion, seconded by Glenn Troup to approve the 2024 Audit from Douglas Parker.
Motion passed unanimously.**

**Glenn Troup made a motion, seconded by Todd Oberdorf for the Secretary to advertise the 2024 Audit in the Standard Journal.
Motion passes unanimously.**

2. Sewer Module-MSP (Tractor Supply)

**Glenn Troup made a motion, seconded by Todd Oberdorf to approve the Sewer Module for Tractor Supply.
Motion passed unanimously.**

3. PPL-NPDES (National Pollutant Discharge Elimination System)

**Todd Oberdorf made a motion, seconded by Glenn Troup to provide a signature for the Permit Exemptions Form for PPL.
Motion passed unanimously.**

4. Review Letter to Rail Trail Authority-William Seigel

**Glenn Troup made a motion, seconded by Todd Oberdorf to approve and send the letter drafted by William Seigel to the Rail Trail Authority.
Motion passed unanimously.**

5. Resolution to adopt Township Defined Pension Plan Restatement

**Glenn Troup made a motion, seconded by Todd Oberdorf to adopt a resolution to name Tammy Wager to execute the Township Defined Pension Plan Restatement.
Motion passed unanimously.**

**Glenn Troup made a motion, seconded by Todd Oberdorf to adopt the Township Defined Pension Plan Restatement with Tammy Wagner as the signer.
Motion passed unanimously.**

6. Fiscal Guarantee Reduction Joe Hoover-Doug Hovey

**Todd Oberdorf made a motion, seconded by Glenn Troup to reduce the Fiscal Guarantee for Joe Hoover From \$381,535.94 to \$148,484.00.
The motion passed unanimously.**

Public Comment Non-Agneda Items

1. Mark Wehr asked if the Audit Balance Sheet would be put online. Tammy Wagner stated that she would add it to the Buffalo Township Website.
2. Cathy Falck asked if there was a conflict of interest when the Chairman of the Board voted for himself to be Road Foreman. Solicitor Brudecki said that in accordance with the Second Class Township rules there is no conflict as they are two separate positions.

Buffalo Township Supervisors

April 2025

MEETING MINUTES

3. A question was asked, how the pension is funded. The secretary explained that in addition to State Aid the Township pays a percentage of the wages paid as determined by the Pennsylvania State Association of Township Supervisors.
4. Non-resident Keith Smalley requested support from the Supervisors for him to pursue a solution for the traffic control problem at the intersection of Airport Road and Rt 192. After much discussion with the Board and many Buffalo Township residents Mr. Smalley asked the Board to send a letter to Senator Yaw's Office requesting his help for Mr. Smalley to have an audience with PennDOT. The Solicitor suggested for Mr. Smalley to have Senator Yaw's office send a written request to Buffalo Township for said letter.

Solicitor's Comments

None

Supervisor Comment

None

Adjournment

Glenn Troup made a motion, seconded by Todd Oberdorf to adjourn the meeting.

Motion passed unanimously.

Respectfully,

Tammy Wagner
Secretary Treasurer