

Buffalo Township Supervisors
August 2025
MEETING MINUTES

The Buffalo Township Supervisors held their Supervisor meeting on August 11, 2025, at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Paul Haines, Chairman
Todd Oberdorf, Supervisor
Tammy Wagner, Secretary/Treasurer
Jason Brudecki, Solicitor
Doug Hovey, Planning Director

Guests:

There were thirteen Township Residents present.

Public Comment

None

Meeting Minutes

**Todd Oberdorf made a motion, seconded by Paul Haines to approve the July 8, 2025 Supervisor Meeting Minutes.
Motion passed unanimously.**

Financial Report for July 2025

GENERAL FUND ACCOUNT		Ledger Balance JULY 2025
Beginning Balance	\$634,066.52	\$611,052.30
Receipts + Interest	34,654.13	37,026.61
Expenditures	<u>68,871.95</u>	<u>47,780.77</u>
Ending Balance	\$599,848.70	\$600,328.14

**Todd Oberdorf made a motion, seconded by Paul Haines to approve the July 2025 General Fund Report.
Motion passed unanimously.**

STATE FUND (Liquid Fuels) ACCOUNT	
Beginning Balance	\$283,581.95
Receipts + Interest	84.30
Expenditures	<u>00.00</u>
Ending Balance	\$283,666.25

**Todd Oberdorf made a motion, seconded by Paul Haines to approve the July 2025 State (Liquid Fuels) Fund Report.
Motion passed unanimously.**

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EQUIPMENT FUND ACCOUNT

Beginning Balance	\$138,447.11
Receipts + Interest	41.15
Expenditures	<u>00.00</u>
Ending Balance	\$138,488.26

Todd Oberdorf made a motion, seconded by Paul Haines to approve the July 2025 Equipment Fund Report.

Motion passed unanimously.

Expenses

- 1. Todd Oberdorf made a motion, seconded by Paul Haines to approve the Secretary/Treasurer to pay the August expenses, on a weekly basis with Supervisor approval.**
Motion passed unanimously.

Reports

1. Zoning Administrator, July 2025

-July Fees Collected:	\$ 990.00	-July Cost to Township:	\$1,663.53
-Total YTD Fees Collected:	\$7,662.00	-Total YTD Expenses:	\$9,511.01

Todd Oberdorf made a motion, seconded by Paul Haines to approve the Zoning Administrator's Report for July 2025 and pay bill in the amount of \$1,663.53.

Motion passed unanimously.

2. Planning Administrator, July 2025

-July Fees Collected	\$ 0.00	-July Cost to Township	\$1155.75
-Total YTD Fees Collected	\$8575.00	-Total YTD Cost to Township	\$5514.80

Todd Oberdorf made a motion, seconded by Glenn Troup to approve the Planning Administrator's Report for July 2025 and pay bill in the amount of \$1155.75.

Motion passed unanimously.

3. Sewage Enforcement Officer, July 2025

None

4. Road Foreman, July 2025

Paul Haines reported that the Township has black topped Campbell's Mill Rd and Buffalo Creek Road, helping Kelly and White Deer Townships with blacktop. The Township is also mowing, brush cutting and doing ditch work and general maintenance.

Old Business

NONE

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New Business

1. Authorize signing of Alvin Zimmerman Agreements

Todd Oberdorf made a motion, seconded by Paul Haines to authorize the signing of Stormwater and Fiscal Guarantee Agreements for Alvin Zimmerman when they are finalized.

Motion passed unanimously.

2. Authorize signing of Elvin Zimmerman Agreements

Todd Oberdorf made a motion, seconded by Paul Haines to authorize the signing of Stormwater and Fiscal Guarantee Agreements for Elvin Zimmerman.

Motion passed unanimously.

3. Authorize signing of Daniel Sanders Agreements

Todd Oberdorf made a motion, seconded by Paul Haines to authorize the signing of Stormwater and Fiscal Guarantee Agreements for Daniel Sanders when they are finalized.

Motion passed unanimously.

4. Authorize signing of Nelson Martin Agreements

Todd Oberdorf made a motion, seconded by Paul Haines to authorize the signing of Stormwater and Fiscal Guarantee Agreements for Nelson Martin when they are finalized.

Motion passed unanimously.

5. Reconstructive Planning for the Sheesley Property

Todd Oberdorf made a motion, seconded by Paul Haines to approve the Reconstructive Planning for the Sheesley Property and authorize the signing of the agreement.

Motion passed unanimously.

6. Union County Sheriff's K-9 Unit

Todd Oberdorf made a motion, seconded by Paul Haines to donate \$200.00 to the Union County Sheriff's K-9 Unit.

Motion passed unanimously.

7. PSATS Northcentral Regional Forum

Todd Oberdorf made a motion, seconded by Paul Haines to authorize for the secretary to attend the PSATS Northcentral Regional Forum on September 10, 2025 in Williamsport, Pa and pay the \$125.00 registration fee.

Motion passed unanimously.

8. Line Painting

Todd Oberdorf made a motion, seconded by Paul Haines to accept the bid from Alpha Space Control for 106,000 linear feet of Double Yellow Line Paint and 6,500 linear feet of Single White Line Paint on all Township paved roads at a cost of \$16,917.50.

Motion passed unanimously.

9. Glenn Troup Resignation

Todd Oberdorf made a motion, seconded by Paul Haines to accept the resignation from Glenn Troup due to health issues.

Public Comment Non-Agenda Items

1. A resident asked about the change on the Financial Report for the General Fund Account. The usual Account Balance is the monthly Bank Statement. There has been an addition of "Ledger Balance" which is ALL of the activity withing said month, cleared or uncleared at the bank, which was requested by residents.

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Solicitor's Comments

Regarding Glenn's resignation the filling of vacancies of elected Township offices, is governed by Article IV of the Second Class Township Code. Section 407 covers the procedure for a vacancy in an elected office.

1. The Board of Supervisors must accept a tendered resignation within 45 days of it being tendered, unless it is withdrawn in writing prior to acceptance
 - a. The resignation will be deemed accepted if the Board fails to accept the resignation within the 45 days
 - b. The vacancy cannot be filled until the resignation has been accepted, which we will be doing tonight
2. The Board of Supervisors may appoint a successor to fill the vacancy – the successor must be a Township resident that has lived in the Township continuously for a least one year prior to appointment – if Paul and Todd are in agreement on an appointment, the two of them can decide who fills Glenn's seat
3. The Board of Supervisors has 30 days from the date the resignation is accepted to fill the vacancy – failure to do so gives the Township "vacancy board" the opportunity to fill the position.
 - a. The Township Vacancy Board consists of the Township Supervisors (i.e., Paul and Todd) and one registered elector (i.e., resident) who shall serve as chairperson of the Vacancy Board, who was appointed at the January Reorganization Meeting. In this case, that person is Will Zimmerman.
 - b. The Vacancy Board would have 15 days to fill the vacancy.
4. If the Vacancy Board fails to fill the vacancy within 15 days, the Township would have to petition the Court of Common Pleas to fill the vacancy.

Bottom line: Paul and Todd have 30 days to agree on someone to appoint. If they cannot, the Vacancy Board would have 15 days to appoint someone.

As far as the term of the appointment, the person selected would be in Glenn's seat until January 5, 2026. We will need to contact the County Department of Elections regarding the vacated seat and the vacated seat should appear on the ballot for this November's election.

Supervisor Comment

None

Adjournment

**Todd Oberdorf made a motion, seconded by Paul Haines to adjourn the meeting.
Motion passed unanimously.**

Respectfully,

Tammy Wagner
Secretary Treasurer