

Buffalo Township Supervisors
May 2026
MEETING MINUTES

The Buffalo Township Supervisors held their monthly Supervisor's meeting on May 4, 2026, at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor, Wayne Walker
Supervisor, Mark Wehr
Supervisor, Todd Oberdorf
Secretary, Tammy Wagner

Solicitor, Jason Brudecki
Road Master, Justin Gessner
Planning Officer, Doug Hovey
Engineer, Brian Shultz

Guests:

There were seven Township Residents present.

Public Comment

None

Meeting Minutes

Approve Minutes, April 6, 2026 Supervisor Meeting.

Mark Wehr made a motion, seconded by Todd Oberdorf to approve the April 6, 2026 Supervisor Meeting Motion passed unanimously.

Approve Minutes, April 20, 2026 Work Session.

Todd Oberdorf made a motion, seconded by Mark Wehr to approve the April 6, 2026 Supervisor Meeting Motion passed unanimously.

Financial Report for April 2026

GENERAL FUND ACCOUNT	Bank Balance	Ledger Balance
Beginning Balance	\$704,235.76	\$734,752.21
Receipts	155,082.51	150,735.57
Interest	333.71	
Expenditures	50,636.91	109,065.56
Service Charge (Positive Pay)	60.00	
Ending Balance	\$808,955.07	\$776,422.22

STATE FUND (Liquid Fuels) ACCOUNT	
Beginning Balance	\$359,607.20
Receipts	0.00
Interest	59.11
Expenditures	0.00
Ending Balance	\$359,666.31

EQUIPMENT FUND ACCOUNT	
Beginning Balance	\$213,798.89
Receipts	0.00
Interest	35.15
Expenditures	0.00
Ending Balance	\$213,834.04

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**Mark Wehr made a motion, seconded by Todd Oberdorf to approve the April 2026 Financial Report.
Motion passed unanimously.**

Expenses

**Todd Oberdorf made a motion, seconded by Mark Wehr to approve the Secretary/Treasurer to pay the May expenses on a weekly or bi-weekly basis with Supervisor approval.
Motion passed unanimously.**

Reports

1. Zoning Administrator, April 2026

-Fees Collected:	\$ 4,970.00	-Cost to Township:	\$3,408.43
-Total YTD Fees Collected:	\$10,296.00	-Total YTD Expenses:	\$8,514.83

**Todd Oberdorf made a motion, seconded by Wayne Walker to approve the Zoning Administrator's Report for April 2026 and pay bill in the amount of \$3,408.43.
Motion passed unanimously.**

2. Planning Administrator, April 2026

-Fees Collected	\$ 600.00	-Cost to Township	\$ 882.80
-Total YTD Fees Collected	\$2,350.00	-Total YTD Expense	\$3,465.70

**Todd Oberdorf made a motion, seconded by Mark Wehr to approve the Planning Administrator's Report for April 2026 and pay bill in the amount of \$882.80.
Motion passed unanimously.**

3. Sewage Enforcement Officer, April 2026

-1 SEO Service Reported			
-SEO Collected for the Township	\$ 360.00	-SEO Consultant Fee	\$ 310.00
-Total YTD Fees Collected	\$1800.00	-Total YTD Expense	\$1600.00

Mark Wehr made a motion, seconded by Todd Oberdorf to approve the Sewage Enforcement Officer's Report for April 2026 and pay bill in the amount of \$310.00.

4. Road Foreman, April 2026.

Justin Gessner reported that they started the Strickler Road Paving Project, installed underdrain, finished the first drag coat, with two more layers to go. The plan is to be finished by the end of May.

Old Business

1. 340 Buffalo Creek Road

**Todd Oberdorf made a motion to have Emergency Management Officer, James Emery inspect the property and list code violations, send the owner notice with a time frame to become compliant.
Motion died due to lack of a second.**

2. Sewer Inspection Ordinance

**Todd Oberdorf made a motion, seconded by Wayne Walker for the remittance of fines be changed to "for use by the Township"
Motion passed unanimously.
The Ordinance will be advertised for adoption at the June Supervisor Meeting, scheduled for June 1, 2026.**

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New Business

1. Secretary Retirement

Tammy Wagner gave the Supervisors her proposed retirement date of January 29, 2027. There was discussion as to the time frame required to train a new Secretary Treasurer. Tammy suggested 4-6 months. The Solicitor agreed.

Mark Wehr made a motion, seconded by Todd Oberdorf to accept the Tammy Wagner's retirement notice, effective January 29, 2027.

Motion passed unanimously.

a. Advertise for Secretary Treasurer

There was discussion regarding delay of hiring anyone until the Employee Policies have been revised.

Wayne Walker made a motion, seconded by Mark Wehr to postpone advertising the Secretary Treasurer position until the June Meeting.

Motion passed unanimously.

2. Advertise for Line Painting

The cost of Line painting is typically below the threshold for required advertising. The Secretary was instructed to get three written or telephone quotes to proceed.

3. Release of Financial Security-Davy's Parking Lot Project

Todd Oberdorf made a motion, seconded by Wayne Walker to release the Financial Security remaining, \$17,162.77, to Davy Wengerd for the Davy's Parking Lot Project, pending final inspection.

Motion passed unanimously.

4. Execute a Demolition Bond for Joanna B Hoover, 1734 Hoffa Mill Rd

Mark Wehr made a motion, seconded by Wayne Walker to execute a Demolition Bond in the amount of \$6600.00 for Joanna B Hoover, 1734 Hoffa Mill Rd.

5. Training for Planning Commission – William Seigel

Public Comment Non-Agenda Items

None

Solicitor's Comments

None

Supervisor Comment

Mark Wehr questioned an opening date for Tractor Supply, June 6th was commented. He wants a final inspection by our Engineer, Brian Shultz. Doug Hovey will defer that inspection to Brian Shultz.

There was discussion regarding possible amendment of the SALDO to include performance of periodontic inspections.

MEETING MINUTES

Adjournment

Mark Wehr made a motion, seconded by Todd Oberdorf to adjourn the meeting.
Motion passed unanimously.

Respectfully,

Tammy Wagner
Secretary Treasurer