

Buffalo Township Supervisors
September 2026
MEETING MINUTES

The Buffalo Township Supervisors held their monthly Supervisor's meeting on September 14, 2026, at 6:30 PM, at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA.

Present:

Supervisor, Wayne Walker
Supervisor, Todd Oberdorf
Secretary, Tammy Wagner
Secretary, Katiann Lloyd

Guests:

Solicitor, Jason Brudecki
Road Master, Justin Gessner
Planning Administrator, Doug Hovey

There were four Township Residents present.

Supervisor, Wayne Walker introduced Katiann Lloyd as the new Secretary/Treasurer taking over the position after Tammy Wagner's retirement in January 2027.

Public Comment

None

Meeting Minutes

Approve Minutes, August 3, 2026 Supervisor Meeting.

Todd Oberdorf made a motion, seconded by Wayne Walker to approve the August 3, 2026 Supervisor Meeting minutes.

Motion passed unanimously.

Financial Report for August 2026

GENERAL FUND ACCOUNT

	Bank Balance	Ledger Balance
Beginning Balance	\$694,260.18	\$700,170.44
Receipts	83,439.29	80,505.47
Interest	307.36	
Expenditures	28,449.40	56,742.28
Service Charge (Positive Pay)	60.00	
Ending Balance	\$749,497.43	\$723,933.63

STATE FUND (Liquid Fuels) ACCOUNT

Beginning Balance	\$215,555.35
Receipts	0.00
Interest	36.61
Expenditures	0.00
Ending Balance	\$215,591.96

EQUIPMENT FUND ACCOUNT

Beginning Balance	\$189,732.14
Receipts	0.00
Interest	32.23
Expenditures	0.00
Ending Balance	\$189,764.37

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Todd Oberdorf made a motion, seconded by Wayne Walker to approve the August 2026 Financial Report.
Motion passed unanimously.

Expenses

Todd Oberdorf made a motion, seconded by Wayne Walker to approve the Secretary/Treasurer to pay the September expenses on a weekly or bi-weekly basis with Supervisor approval.
Motion passed unanimously.

Reports

1. Zoning Administrator, August 2026

-Fees Collected:	\$ 1,711.40	-Cost to Township:	\$ 3,704.00
-Total YTD Fees Collected:	\$14,732.40	-Total YTD Expenses:	\$17,725.00

Todd Oberdorf made a motion, seconded by Wayne Walker to approve the Zoning Administrator Report and pay the bill in the amount of \$3,704.00.
Motion passed unanimously.

1. Planning Administrator, August 2026

-Fees Collected	\$ 800.00	-Cost to Township	\$ 794.05
-Total YTD Fees Collected	\$6200.00	-Total YTD Expense	\$6,392.86

Todd Overdorf made a motion, seconded by Wayne Walker to approve the Planning Administrator Report and pay the bill in the amount of \$794.05.
Motion passed unanimously.

1. Sewage Enforcement Officer, August 2026

-SEO Collected for the Township	\$1,540.00	-SEO Consultant Fee	\$1,490.00
-Total YTD Fees Collected	\$8,700.00	-Total YTD Expense	\$8,350.00

It was found that SEO Collected for the Township and SEO Consultant Fee amounts had been transposed on the agenda.

Todd Oberdorf made a corrected motion, seconded by Wayne Walker to approve the Sewage Enforcement Officer Report and pay the bill in the correct amount of \$1,490.00.
Motion passed unanimously.

2. Road Foreman, August 2026.

Justin Gessner reported that line painting and the Kelly Township walking trail project they have been helping with are complete. Help was also given to West Buffalo Township to tar and chip. They are now working on salt spreader repairs and are tentatively planning to begin final paving project on Baker Hollow Road week of 9/20/26.

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Old Business

1. SALDO Amendment

Solicitor, Jason Brudecki will meet with Planning Administrator, Doug Hovey to draft a final proposal of the SALDO Amendment which will address procedural aspects as well as final approval.

No further action taken.

2. Employee Policies Handbook

Todd Oberdorf made a motion, seconded by Wayne Walker to adopt the updated Employee Policies Handbook.

Motion passed unanimously.

New Business

1. MSP

Secretary sent Township Engineer, Brian Schultz's inspection report to MSP Permit Coordinator, Nick Urbanowicz August 4, 2026 and did not receive a response. Supervisor, Todd Oberdorf contacted Mr. Urbanowicz who then emailed Secretary stating action items from Township Engineer's report had been completed. However, no documentation of completion was provided.

After extensive discussion, it was determined that Solicitor, Jason Brudecki should draft and send a letter to MSP requesting their engineer contact Township Engineer within 48 hours to provide documentation of the addressed items, and stating that any further inspections needed by the Township Engineer will be at the expense of MSP. If contact is not made, potential legal action has been discussed.

Wayne Walker made a motion, seconded by Todd Oberdorf to have Solicitor, Jason Brudecki draft and send the letter referenced above to MSP.

Motion passed unanimously.

2. Attendance at Planning Commission Meeting

PC would like the Supervisors to attend a PC meeting to explain the SALDO amendment as there are some concerns (i.e. extra expense to applicants if engineer needs to attend multiple meetings). Planning Administrator, Doug Hovey agreed that a proposed final draft of the SALDO Amendment should be complete and ready to be presented to PC and Supervisors before Supervisor's attendance at PC meeting.

William Seigel stated Supervisor's attendance would be a courtesy call to show that they appreciate PC input and services, as some members of the PC may feel their worth is being diminished due to the Amendment.

Supervisor, Wayne Walker stated there will be Supervisor representation at October 2026 PC meeting.

Public Comment Non-Agenda Items

None

Solicitor's Comments

Solicitor, Jason Brudecki stated that White Deer Township was approached by a local Fire Chief regarding an ordinance that would enable fire companies to seek reimbursement for fire calls by billing the resident's homeowner's insurance. Solicitor could draft an ordinance for the Supervisors to review in order to decide whether or not they are interested in adopting an ordinance of this nature.

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Supervisor Comment

None

Adjourn

**Todd Oberdorf made a motion, seconded by Wayne Walker to adjourn the meeting.
Motion passed unanimously.**

Respectfully,

Tammy Wagner
Secretary Treasurer