

## Buffalo Township Municipal Sewer Authority Meeting

November 7, 2024

The Buffalo Township Municipal Sewer Authority held their regular meeting on November 7, 2024 at the Buffalo Township Municipal Building, 2115 Strickler Road, Mifflinburg, PA. Present were Daryl Beiler, Bob Sampsell, Brian Zettlemoyer, Linda Troup, Lena Baumer, Melissa Lobos, Josh Satteson and Todd Oberdorf. There were 4 citizens present.

There were no citizen's concerns.

Bob Sampsell made a motion to accept the Secretary's minutes as presented. It was seconded by Brian Zettlemoyer. All approved.

Linda Troup made a motion to accept the report as presented. It was seconded Bob Sampsell. All approved.

Under Engineer's report: Linda Troup made a motion to accept the recommendation of HRG to notice of intent to award JP Environmental with a bid of \$77,000.00. It was seconded by Brian Zettlemoyer. All approved. Brian Zettlemoyer made a motion that after we receive correct bid, bond and insurance documents, BTMSA will allow HRG to award contract and authorize Daryl Beiler and Lena Baumer to sign contract. It was seconded by Bob Sampsell. All approved. It was decided that Linda Troup and Daryl Beiler will be signatories for Public Works Equipment grant.

Under Operator's report: Todd Oberdorf submitted quote from Keiser's Plumbing & Heating LLC Passonetti's Mechanical of \$10,100.00 to repair 2<sup>nd</sup> tank air lines. Linda Troup made a motion to have Keiser's do repairs. It was seconded by Brian Zettlemoyer. All approved.

Under delinquent bills: Brian Zettlemoyer made a motion to send delinquent letters to David Faust III and Marjorie Foresman. It was seconded by Bob Sampsell. All approved. Brian Zettlemoyer made a motion to file lien an Richard and Priscilla Lawrow. It was seconded by Bob Sampsell. All approved.

There was no old business.

Under new business: Brian Zettlemoyer made a motion to approve proposed 2025 budget, It was seconded by Daryl Beiler. All approved. Linda Troup made a motion for us to proceed with income survey for Mazeppa WWTP system. It was seconded by Brian Zettlemoyer. All approved. We discussed options for purchasing a truck with plow

with LSA grant funds. Bob Sampsell made a motion to accept 2023 financial audit and to have Lena Baumer advertise. It was seconded by Brian Zettlemoyer. All approved.

Bob Sampsell made a motion to pay November's bills. It was seconded by Brian Zettlemoyer. All approved.

Meeting was then adjourned.